

SUBMISSION OF
INTERNAL QUALITY ASSESSMENT REPORT

2014-15

OF

**GHANTESWAR DEGREE COLLEGE,
GHANTESWAR
BHADRAK, ODISHA**

Affiliated to

**FAKIR MOHAN UNIVESITY
VYASA VIHAR, BALASORE, ODISHA**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: *The AQAR period would be the Academic year. For example, July 1, 2012 to June 30, 2013*)

Part - A

AQAR for the year (*for example 2013-14*)

2014-15

1. Details of the Institution

1.1 Name of the institution

GHANTESWAR DEGREE COLLEGE

1.2 Address Line 1

GHANTESWAR

Address Line 2

GHANTESWAR

City/Town

BHADRAK

State

ODISHA

Pin Code

756129

Institution e-mail address

Bijaykumar.gtsr@gmail.com

Contact Nos.

9938194005

Name of the Head of the Institution

BIJAY KUMAR DAS

Tel. No. with STD Code:

Mobile:

9938194005

Name of the IQAC Co-coordinator:

MRUTYUNJAY PANIGRAHI

Mobile:

9438320310

IQAC e-mail Address:

bijaykumar.gtsr@gmail.com

1.3 1.3 NAAC Track ID (For ex. MHCOGN 18879)

ORCOGN22815

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/! 43 dated 3-5-2004.
This EC no. is available in the right corner-bottom
Of your institution's Accreditation Certificate)

1.5 Website address:

www.ghanteswardegreecollege.org.in

We-link of the AQAR:

[www.ghanteswardegreecollege.org.in/AQAR2014-15 DOC](http://www.ghanteswardegreecollege.org.in/AQAR2014-15DOC)

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-12.doc>

1.6 Accreditation Details

Sl.No.	Cycle	Grade	CGPA	Year of Accreditation	Validity period
1	1 st Cycle				
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

2014-15

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (for example AQAR 2010-11)

i. AQAR _____ (DD/MM/YYYY)

ii. AQAR 2014 - 15 _____ (DD/MM/YYYY)

iii. AQAR _____ (DD/MM/YYYY)

iv. AQAR _____ (DD/MM/YYYY)

1.9 Institutional Status

University State Central Deemed Private
 Affiliated College Yes No
 Constituent College Yes No N
 Autonomous college of UGC Yes No N
 Regulatory Agency approved Institution Yes No

(Eg. AICTE, BCI, PCI, NCI)

Type of Institution Co-education Men Women
 Urban Rural Tribal
 Financial Grant-in-aid UGC 2(f) UGC 12B
 Grant-in-aid + Self Financing Totally Self-Financing

1.10 Type of Faculty/Programme

Arts Science Commerce Law Pei (phys Edu)
 TEI (Edu) Engineering Health Science Management
 Other (Specify)

1.11 Name of the Affiliating University (*for the College*)

**FAKIR MOHAN UNIVERSITY
 VYASA VIHAR BALASORE**

1.12 Special status conferred by Central/State Government—UGC/CSIR/DST/DBT/ICMR etc

Autonomy by state/Central Govt. /University No
 University with Potential for Excellence No UGC-CPE No
 DST Star Scheme No UGC-CE No
 No No

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG Programmes

No

Any other (Specify)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

00

2.3 No. of students

00

2.4 No. of Management representatives

00

2.5 No. of alumni

00

2.6 No. of any other stakeholder and
Community representatives

00

2.7 No. of Employers/Industrialists

00

2.8 No. of other External experts

00

2.9 Total No. of members

05

2.10 No. of IQAC meetings held 04

2.11 No. of meetings with various stakeholders: No.

Faculty

03

Non-Teaching Staff

2

Students

3

Alumni

3

Others

2.12 Has IQAC received any funding from UGC during the year? Yes

√

No

If yes, mention the amount

2.13 Seminars and Conference (only quality related)

(i) No. of seminars/Conferences/Workshops/Symposia organized by the IQAC

Total Nos.

Nil

International

National

Institution Level

Nil

(ii) Themes

Contextual relating to different Departments.

2.14 Significant activities and contributions made by IQAC

To build up interdisciplinary linking for sharing knowledge by the students and faculty members, monitoring of teaching learning process, encouragement of innovative process and preparation of AQAR

2.15 Plan of action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action		Achievements
1.	To involve the faculty members in Research and preparing research project.	Same members of the staff have submitted proposal for financial assistance from U.G.C to carry on M.R.Ps. Different department have conducted seminars and symposiums. Library has been automated to meet the needs of the faculty and students. Same departments have submitted proposal to hold national level seminars and financial assistance for the same to U.G.C. Automation of cash section, Establishment section has been completed. Blood awareness programme have been conducted.
2.	To make teaching and learning process more effective by organizing interdisciplinary symposiums and workshops.	
3.	To involve the students and faculty in innovative practices.	
4.	To enhance the facilities in library and reading room.	
5.	To conduct national seminars with the financial support of the U.G.C.	
6.	To enhance the SKT" oriented programmers like N.S.S, Y.R.C	
7.	Automation of different branches and sections or the administration of the college.	

**Attach the Academic Calendar of the year as Annexure*

2.16 Where the AQAR was placed in statutory body Yes No

Management Syndicate any other body

Provide the details of the action taken

The AQAR has been presented in the Academic council for ratification and implementation.

Part - B

Criterion-I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of Programmes added during the year	Number of self-financing programmes	Number of value added/Career Oriented programmes
PhD				
PG				
UG	01	Nil	Nil	Nil
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	01			

Interdisciplinary	Nil			
innovative	Nil			

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option/Open option
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	Annual

1.3 Feedback from stakeholders* Alumni Parents Employers Students
 (On all aspects)
 Mode of feedback: Online Manual Co-operating schools (for PEI)
 *Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

It is under the jurisdiction or the concerned university

1.5 Any new Department/Center introduced during the year. If yes, give details.

No

Criterion-II

2. Teaching, Learning and Evaluation

2.1 Total No. of Permanent faculty

Total	Asst. Professors	Associate Professors Readers	Professors	Others
15		15		

2.2 No. of permanent faculty with Ph.D.

2.3 No. of faculty Position Recruited (R) and Vacant (V) During the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V

2.4 No. of guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conference and symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	Nil	Nil
Presented papers			
Resource Persons			

2.6 Innovative process adopted by the institution in Teaching and Learning:

Assessment of students through monthly test, organizing different competitions for students are the process adopted for teaching and learning process.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the

Institution (for example: Open Book Examination,

Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

Restructuring/revision/syllabus development as

Member of Board of Study/Faculty/Curriculum Development workshop.

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2.10 Average percentage of attendance of students

90%

2.11 Course/Programme wise

Distribution of pass percentage:

Title of the Programme	Total no. of Students Appeared	Division				
		Distinction %	I %	II %	G %	Pass %
Arts	145	25	15	36	40	29

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: IQAC contributed to create a favorable atmosphere for involvement of the stockholders in the teaching and learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty/Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	Nil
UGC-Faculty Improvement Programme	Nil
HRD performance	Nil
Orientation programme	Nil
Faculty exchange programme	Nil
Staff training conducted by the university	Nil
Staff training conducted by other institution	Nil
Summer / Winter schools, Workshops, etc.	Nil
Others	Nil

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant position	Number of Permanent Positions filed During the year	Number of position field temporarily
Administrative staff	09	00		
Technical Staff	01	00	00	00

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Departmental and interdisciplinary seminar was assigned to encourage the faculty and students to prepare and present research papers. The faculty was encouraged to prepare MRPs and avail financial assistance from UGC.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakha	Nil	Nil	Nil	Nil

3.4 Details on research publications

	International	National	Others
Peer review Journals	Nil		
Non-Peer Review Journals			
e-Journals			
Conference proceeding			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor projects	Nil			
Interdisciplinary Projects	Nil			
Industry sponsored	Nil			
Projects sponsored by the University/ College	Nil			
Students research projects (Other than compulsory the University)	Nil			
Any other(specify)	Nil			
Total	0			

3.7 No. of books published i) With ISBN No. Chapters in Edited Books
ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP Nil CAS Nil DST-FIST Nil
DPE Nil DBT Scheme/funds Nil

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conference

Organized by the Institution

Level	International	National	State	University	College
Number					13
Sponsoring agencies					

3.12 No. of collaborations International National Any other

3.13 No. of linkages created during this year

3.14 No. Total budget for research for current year in lakhs :

From funding agency From Management of University/College
 Total

3.15 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialized	Applied	Nil
	Granted	Nil

3.16 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year.

Total	International	National	State	University	Dist	College
Nil						

3.17 No. of faculty from the Institution

Who are Ph. D. Guides
and students registered under them

3.18 No. of Ph.D. awarded by faculty from Institution

3.19 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other	<input type="text" value="Nil"/>
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3.20 No. of students Participated in NSS events:

University level	<input type="text" value="Ni"/>	State level	<input type="text" value="02"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.21 No. of students participated in NCC events:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.22 No. of awards won in NSS:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.23 No. of awards won in NCC:

University level	<input type="text" value="Nil"/>	State level	<input type="text" value="Nil"/>
National level	<input type="text" value="Nil"/>	International level	<input type="text" value="Nil"/>

3.24 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text" value="Nil"/>		
NCC	<input type="text"/>	NSS	<input type="text"/>	Any other	<input type="text" value="Nil"/>

3.25 Major activities during the year in the sphere of extension activities Institutional Social Responsibility

- ◆ Blood donation camp to collect blood from donors to save precious lives.
- ◆ Active citizenship awareness programme to aware the sense and responsibilities among youth.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9 Acers		College & MP & MLA LAD	Acers
Class rooms	22		College & MP & MLA LAD	26
Laboratories				
Seminar Halls				
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Generator-01 Computer -3 Inverter – 4 Projector- 1	UGC	
Value of the equipment purchased during the year (Rs. In Lakhs)		500000.00	UGC	300000.00
Others				

4.2 Computerization of administration and library

Administrative sections and library has been fully computerized

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	3453	3453	200	200	3453	3453
Reference Books	Nil	Nil	Nil	Nil	Nil	Nil
e-Books	Nil					
Journals	Nil		Nil		Nil	
e-Journals	Nil					
Digital Database	Nil					
CD & Video	Nil					
Other (Specify)	Nil					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centers	Office	Departments	Others
Existing	09		02		01	01	02	
Added								
Total	09		02		01	01	02	

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Network, e-Governance etc.)

Training to stakeholders' on internet browsing is going on

4.6 Amount spent on maintenance in lakhs :

i) ICT

ii) Campus Infrastructure and facilities

Nil

iii) Equipments

iv) Others

Nil

Total:

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about student support services

- 1- Improvement for students ability and personality by organizing different extension activities through N.C.C, N.S.S, YRC and Red Ribbon Club.
- 2- Increase of facilities in library and reading room
- 3- Provision for potable water in the campus
- 4- Health care facility in collaboration with local Hospital.

5.2 Efforts made by the institution for tracking the progression

- 1- Feedback from students are collected regularly.
- 2- Regular evaluation of process of the students through monthly test.
- 3- Conduct of educational trips arranged by different departments.

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
690			

(b) No. of students outside the state

(c) No. of international students

Men	No	%	Woman	No	%

	Last Year 2013-14				This Year 2014-15					
General	SC	ST	OBC	Physically challenged	General	SC	ST	OBC	Physically challenged	Toatal
310	41	0	339	Nil	300	51	0	339	0	690

Demand ratio- 1:3 Dropout %- 11%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text" value="Nil"/>	SET/SLET	<input type="text" value="Nil"/>	GATE	<input type="text" value="Nil"/>	CAT	<input type="text" value="Nil"/>
IAS/IPS	<input type="text" value="Nil"/>	State PSC	<input type="text" value="Nil"/>	UPSC	<input type="text" value="Nil"/>	Other	<input type="text" value="Nil"/>

5.6 Details of student counseling and guidance

The department of commerce had arranged counseling programmers by inviting experts from different organization for awareness of the students in respect or their career after competition of study

No. of students benefitted

Detailed information not available

5.7 Details of campus placement

<i>On Campus</i>		<i>Off Campus</i>	
Number of Organizations Visited	Number of students Participated	Number of Students Placed	Number Of Students Placed
Nil	NA	NA	

5.8 Details of gender Sensitization Programmes

1. To maination gender harmony through women’s Harassment cell.

5.9 Students Activities

5.9.1 No. of students participated in sports, games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No of medals / awards won by students in Sports, Game and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarship and Financial Support

Financial support from institution	Number of students	Amount
Financial support from government		
Financial support from other sources	Nil	nil
Number of students who received International/National recognitions		

5.11 Students organized / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Not reported during the corresponding year

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

- | |
|--|
| <ol style="list-style-type: none"> 1. To impart quality teaching & learning to under privileged 2. To support the students for their personality development. 3. To involve the stakeholders in nation building 4. To provide opportunity to students to develop leadership quality. |
|--|

6.2 Does the Institution has management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Teaching Development

The task of curriculum development is decided by the Govt. & Concerned university. The institution implements the policy decision of the concerned authorized.

6.3.2 Teaching and Learning

The members of the teaching staff were encouraged to participate in refresher and orientation programme conducted by different Academic Staff college.

6.3.3 Examination and Evaluation

Monthly tests are conducted and performance of the students are evaluated . The students are informed about their deficiency and steps are taken to clear of the same.

6.3.4 Research and Development

The faculty members are encouraged to carry on research projects ,enroll for Ph.D., to attend national and state level seminar and to present research papers in these seminars.

6.3.5 Library, ICT and physical infrastructure/ instrumentation

The library has been automated. New and recent publications of reference books has been purchased. Efforts are being made to sought assistance from short and UGC for extension of exiting infrastructure.

6.3.6 Human Resource Management

IQAC is trying its level best to provide every possible means to stake holders of this institution for development of human resources.

6.3.7 Faculty and Staff recruitment

The management is taking step to recruit faculty and other staffmembers where ever it is necessary to make the mechanism more effective for providing best teaching opportunity to the students.

6.3.8 industry Interaction/ Collaboration

Efforts are being taken to invite the management personalities or local industriam units for interaction with students and to aware to students curriculum for placement opportunities of the end of there study.

6.3.9 Admission of Students

Admission into existing programmes in the institution is managed by Govt. of Odisha in the Department of Higher Education through e-admission system.

6.4 Welfare schemes for

1	Teaching	Teachers welfare fund is there to provide financial assistance to teachers at the time of exigency.
2	Non teaching	Staff welfare fund do
3	Students	Free studentship and financial assistance from S.S.G are provided to the students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	By competent authorities of the Govt. of Odisha	Yes	By the Academic council
Administrative	Yes	Do	Yes	By the Principal & Administrative Bursar

6.8 Does the University/ Autonomous College declare results within 30 days?

For UGC Programmes Yes No

For UGC Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Board of studies of the University takes care of the task

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent college?

6.11 Activities and support from the Alumni Association

The alumni Association very often visit the college to monitor the different activities.

6.12 Activities and support from the parent- Teacher Association

The parent and teacher association concept is an essential organ to link the performance of the students. The college regularly inform the parents about the academic performance of their or children.

6.13 Development programmes for support staff

The institution insists its support staff to the Govt. sponsored training programmes. Required numbers of computers are provided to computerize them

6.14 Initiatives taken by the institution to make the campus eco-friendly

The N.S.S and YRC units of the college involve themselves for plantation of tree in the college and sanitization of the college campus to make it eco-friendly

Criterion –VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Decision were taken to organize parents - Teachers meeting to ventilate the deficiencies of the pupits steps are being taken to collect feedback from the student to bridge the gap between the students and teachers.

- 7.2 Provide the Action Taken report (ATR) based on the plan of action decided upon at the beginning of the year

The faculty members are informed to maintain plan & process register regularly. The students are informed to attend the class regularly and attend the monthly tests. The H.O.Ds are advised to organize departmental seminars and workshops in their respective department. The academic council or the college is instructed to obtain feed backs from students are parents regularly.

- 7.3 Give two Best practices of the institution (*please see the format in the NAAC self-study Manuals*)

1- Blood Donation

Goal – To save precious lives

The context- The community based learning combines traditional classroom instratuction with community service. The instruction facts for community improvement and civil participation. This also encourages a linkage between the human recourses of the institution and the community development.

The practice –The NSS units of the college organized one year 2014-15 in which 87 units of Blood was collected. This programme was organized in collaboration with the District Blood Bank, Bhadrak.

Impact- The Practice has made an impact on community, students and teachers. The collected Blood is being utilities by the needy patients. The practice also influences the participants of their social and moral responsibilities.

2.Active Citizenship awareness programme

Goal: - The growth of civil and social responsibilities among youth

The Context:- The youth power is highly essential for a development nation . In this context the youth should be given a right direction through a proper awareness programme so that an aware youth could take a

leading role for development of the society.
The Practice – The N.S.S unit of the college organized one day awareness programme an active citizenship with financial assistance from the Govt. of Odisha. A large number of student and teaches participated the programme. The resource performs from notable social organization expressed their experience.
Impact:- The Practice has made an impact on the youth mass about their role for socio economic charge in the society. The realize the moral value and civil the responsibility.

****Provide the details in annexure (annexure need to be numbered as I,ii,iii)***

7.4 Contribution to environmental awareness/ protection

The N.S.S & YRC units of the college only involve themselves for eco-friendly campus but also adopt nearby villages and organize special campus to aware the village about the protection of the environment

7.5 Whether environmental audit was conducted? Yes No

It has not appeared necessarily.

7.76 Any other relevant information the institution wishes to add. (for Example SWOT Analysis)

Strength – Dedicated faculty and supported, strong leadership.
Weakness – Lack of Wi-Fi system, smart classrooms
Opportunity – Plan for opening Science and Commerce classes

8. Plan of institution for next year

- 1- Autonomy
- 2- ITC related teaching and Training
- 3- Introduction of self Financing Programme
- 4- Publications
- 5- Promoting educational facilities for the disadvantage of the society

[Mrutyunjay Panigrahi]

Signature of the Coordinator, IQAC

[Bijay Kumar Das]

Signature of the Chairperson, IQAC